

STATEMENT ANALYSIS QUICKGUIDE

INDICATOR OF	DESCRIPTION	HINTS	EXAMPLES
INCIDENT/EVENT (BALANCE OF STATEMENT) BOX IN ORANGE	VERACITY = BALANCED STATEMENT	WHERE DOES THE THREAT BEGIN AND WHERE DOES IT END	EXTRANEOUS PROLOGUE = POSSIBLE DECEPTION WHERE IS THEIR FOCUS?
TIME (MISSING) UNDERLINE & LIST ON RIGHT MARGIN	POSSIBLE DECEPTION	O'CLOCK TIME	WRITE TIME IN MARGIN EXACTLY AS IN THE STATEMENT
TIME (PACE CHANGE)	POSSIBLE DECEPTION		EXPLORE PACE CHANGES
EQUIVOCATION HIGHLIGHT IN GREEN	POSSIBLE DECEPTION	AMBIGUITY, VAGUENESS	IS IT APPROPRIATE FOR THE CONTEXT IN WHICH IT IS BEING USED?
NON-PROMPTED NEGATION UNDERLINE IN GREEN	POSSIBLE DECEPTION	WHAT DID NOT HAPPEN VS. WHAT DID HAPPEN	IS IT APPROPRIATE FOR THE CONTEXT IN WHICH IT IS BEING USED?
EXTRANEOUS HIGHLIGHT IN YELLOW	INSIGHT	INFORMATION THAT DOES NOT ANSWER THE QUESTION	MAY APPEAR IN PROLOGUE USED TO JUSTIFY ACTIONS TO GIVE REASON FOR SOMETHING-BREEDS DOUBT
UNIQUE SENSORY DETAILS UNDERLINE IN PINK	VERACITY	UNIQUE INFO PROVIDED BY AUTHOR	FOCUS ON THE UNIQUE INFO NOT JUST THE FACT THAT IT DEALS WITH ONE OF THE SENSES
SPATIAL DETAILS UNDERLINE IN PINK	VERACITY	SPECIFIC LOCATIONS	CAN YOU GO THERE, CAN YOU FIND THEM
EMOTIONS HIGHLIGHT IN PINK	VERACITY	BASIC EMOTIONS VS. COMPLEX EMOTIONS	EMOTIONS NOT BEHAVIOR
NOUNS (PERSONS) UNDERLINE & WRITE IN LEFT MARGIN THE FIRST TIME THEY APPEAR	INSIGHT	ORDER OF APPEARANCE	OFTEN PEOPLE ARE LISTED IN ORDER OF IMPORTANCE- THERE IS A REASON FOR THE ORDER
NOUNS (CHANGES IN) UNDERLINE IN BLUE	INSIGHT	CHANGE FROM ONE NOUN TO ANOTHER NOUN	ASK: "WHY CHANGE THIS NOUN?" LADY TO WOMAN, DUDES TO GUYS

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UNEXPECTED NOUNS <u>UNDERLINE IN BLUE</u>	INSIGHT	PERSON, PLACES, THINGS	WHY DID THEY CHOOSE THIS NOUN? WHY NOT CALL IT LIKE IT IS? IS THE NOUN LESS THREATENING?	THE GUY, THE MANIAC, THE SICK MAN VS. THE KILLER, THE ROBBER. THE WEAPON VS. THE GUN. PERSON VS. MAN
VERBS, TENSE HIGHLIGHT IN BLUE	POSSIBLE DECEPTION	PRESENT TENSE VERBS USED TO DESCRIBE PAST ACTIONS	LIARS USE MORE PRESENT TENSE DUE TO ACTIVELY COMPOSING	CAUTION: IF PAST TENSE USED IN MISSING PERSON CASE: BE VERY SUSPECT BECAUSE FAMILY MEMBERS HOLD OUT HOPE
UNEXPECTED VERBS HIGHLIGHT IN BLUE	POSSIBLE DECEPTION	VERB CHOICE – WHY DID HE CHOOSE THIS VERB	LACK OF URGENCY? CONTROL ISSUES BETWEEN OFFENDER AND VICTIM	CHOICE: HURT V. KILLED (MINIMIZE) ASKED VS. TOLD, WENT VS. FORCED
STOP ACTION VERBS HIGHLIGHT IN BLUE	INSIGHT	UNCOMPLETED VERBS	WHO OR WHAT INTERRUPTED THE ACTION AND WAS IT EVER COMPLETED	UNCOMPLETED: I STARTED TO... BEGAN, INTENDED, PLANNED (INDICATES INTERRUPTION)
PASSIVE VOICE HIGHLIGHT IN BLUE	INSIGHT	PASSIVE VOICE VS, ACTIVE VOICE	POSSIBLY CONCEALING THE IDENTITY OF THE ACTOR	PASSIVE: "HE WAS SHOT BY SOMEONE." "THE KNIFE WENT IN."
VERBS OF COMMUNICATION HIGHLIGHT IN BLUE	INSIGHT	COMMUNICATION VERBS	WE COMMUNICATE ALL DAY, WHY IS THIS CONVERSATION IMPORTANT?	COMMUNICATION: DECIDED, TALKED, ARGUED, WATCHED TV, MET FOR LUNCH, DROVE TO, WENT SHOPPING
ADVERBS (INTENSIFYING) HIGHLIGHT IN ORANGE	INSIGHT	INTENSIFYING	END IN "LY" OR "Y" ATTEMPT TO CONVINCE	REALLY, HONESTLY, TRUTHFULLY, I SWEAR "I HONESTLY DIDN'T SEE HER"
ADVERBS (MINIMIZING) HIGHLIGHT IN ORANGE	INSIGHT	MINIMIZING	END IN "LY" OR "Y" WHY IS THIS MINIMIZED?	ONLY, JUST, SIMPLY, MERELY "I SIMPLY WALKED HER DOG."
ADVERBS (EDITING) HIGHLIGHT IN ORANGE	INSIGHT / OMISSION	INDICATES MISSING INFORMATION	WHAT IS BEING OMITTED? CONVERSATIONS, BEHAVIOR, TIME, ACTIONS	LATER, AFTER, NEXT, THEN, SO, WHILE "LATER I PUT THE DOG IN THE CAGE"
PRONOUNS (PERSONAL) CIRCLE	INSIGHT	REPLACE NAMES	NORM: FIRST PERSON, SINGULAR, AND PAST TENSE	I, ME, WE, US, THEY, YOU. WATCH FOR MISSING (PRONOUNS): "I STARTED TO GET READY TO GO. WENT TO MANASSAS."
PRONOUNS (POSSESSIVE) CIRCLE	INSIGHT	TAKING OWNERSHIP OF PEOPLE, PLACES AND THINGS	LOOK FOR CHANGES & DISTANCING	MY, OUR, YOUR, THEIRS MY GUN TO "THAT GUN" MY DAUGHTER TO "THE CHILD"
ADJECTIVES (UNEXPECTED) <u>CIRCLE IN BLUE</u>	INSIGHT	DESCRIBES NOUNS AND PRONOUNS	INAPPROPRIATE DESCRIPTION FOR THE CONTEXT IN WHICH IT IS BEING USED	RAPIST DESCRIPTION: KIND EYES, GENTLE TOUCH – NOT WHAT WE WOULD EXPECT